



How to Conduct the Project H3 VETS Survey – A brief overview

Project H3 VETS is a collaborative initiative coordinated by the Arizona Coalition to End Homelessness and aligned nationally with the 100,000 Homes Campaign and the VA National Homeless Veterans Outreach Campaign. Starting Veterans' Day week, community volunteers, stakeholders, and provider agencies will work together to begin the process of identifying and using the Vulnerability Index to survey 1,100-1,200 homeless veterans by the close of the Arizona StandDown on February 5, 2012. Data collected during Survey Week and thereafter will be used to target the most vulnerable veterans who are at greatest risk of premature death on the streets with permanent housing and support services through the HUD-VASH program. The other veterans will be targeted with additional resources that best meet their needs.

When a Veteran presents him/herself at your agency and is willing to participate in the short, voluntary survey, proceed with the following steps:

1. **Complete the Project H3 VETS survey**- you'll build a rapport with the veteran while asking the questions and that will help in getting the signatures on all the authorization forms.
2. **Have the veteran sign the THREE authorization forms** (instructions below)
3. If consented, **take TWO pictures** - a picture of the veteran and a picture of the Common Ground Community/Project H3 VETS Client Information Disclosure page.
4. If consented, **email the two pictures** (the picture of the veteran, the picture of the form) to projecth3vets@azceh.org.
5. All signatures are needed on the authorization forms for the survey to be complete.

Project H3 VETS Survey - Overview of Page 1

- Please indicate the branch of service. A veteran may have enlisted in more than one branch so please indicate all appropriate selections
- Question 3: If you completed inside a shelter or office, please indicate agency name and descriptors. If survey completed on the streets, please be as descriptive as possible. Saying 7th Ave & McDowell is a large area, so please be specific.
- Question 7-9: This can be a phone number, mailing address and/or email of a close family or friend that the veteran sees frequently to pass on any information.
- Question 11: Asking, "Do you remember your social security number" is a better way than asking for the veteran's social security number. If they will not disclose the full social security number, the last 4 digits is sufficient.

Project H3 VETS Survey - Overview of Page 2

- Question 14: If the veteran is currently homeless, the number should at least be one incident, plus any other episodes
- Question 21, letter O: This question is for you, the surveyor, to answer. Do not read this question aloud.

Project H3 VETS Survey - Overview of Page 3

- Question 21, letters T and W: Again, this question is for you, the surveyor, to answer. Do not read this question aloud.
- Question 28: This question means did the veteran serve any days beyond boot camp?

Project H3 VETS Survey - Overview of Page 4

- Question 34: We don't need to see the VA Identification card
- Question 39: We don't need to see the copy of the DD214.
- Question 48: If the veteran indicates an income source, please ask them how much money they make/receive

Project H3 VETS Survey - Overview of Page 5

- Question 55: Please be as specific as possible. Most individuals have a daily routine. Please ask them and indicate as such.
- Question 56: These are the housing programs that may be available to the veteran, depending on their need. Please indicate their willingness to enter into these housing programs.

Project H3 VETS is a community collaboration by:



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Project H3 VETS invites you to remain involved in our efforts by finding us on Facebook and Twitter - Keyword: Project H3 VETS

For more information about Project H3 VETS, please visit our website at www.azceh.org/ph3-vets.html

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